

OPEN ENROLLMENT 2017

July 17th through August 16th

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>	<u>DEPARTMENT OR POSITION</u>
July 25th, Tuesday	DSC - Texas Room	12PM - 5PM	NEW HIRE TEACHERS AND COACHES
August 1st, Tuesday	DSC, Executive Conference Room DSC - Texas Room	7AM - 11AM 12PM - 5PM	MAINTENANCE NEW HIRE TEACHERS AND COACHES
August 2nd, Wednesday	DSC, Executive Conference Room	8AM - 5PM	PROPERTY SERVICE
August 3rd, Thursday	DSC, Mockingbird	8AM - 8PM	OPEN ENROLLMENT FOR ALL EMPLOYEES
August 4th, Friday	DSC, Mockingbird	8AM-12PM	NEW PARA PROFESSIONALS
August 4th, Friday	DSC, Mockingbird	1PM-5PM	OPEN ENROLLMENT FOR ALL EMPLOYEES
August 8th, Tuesday	DSC, Executive Conference Room DSC, Executive Conference Room	8AM -11AM 12PM - 6PM	TRANSPORTATION OPEN ENROLLMENT FOR ALL EMPLOYEES
August 9th, Wednesday	DSC, Executive Conference Room	8AM-1PM 1PM-6PM	OPEN ENROLLMENT FOR ALL EMPLOYEES FOOD SERVICE
August 11th, Friday	DSC, Executive Conference Room	8AM-6PM	OPEN ENROLLMENT FOR ALL EMPLOYEES
<u>VERY LAST DAY TO ENROLL OR DECLINE INSURANCE BENEFITS FOR 2017-2018 PLAN YEAR</u>			
<i>(The Benefits Hub will be open until midnight on August 16th, but help will only be available until 6pm on August 16th)</i>			
August 16th, Wednesday	DSC, Executive Conference Room	8AM - 6PM	OPEN ENROLLMENT FOR ALL EMPLOYEES