



# PUBLIC INFORMATION REQUEST Canyon ISD Information Sheet



Texas Government Code, Chapter 552, gives you the right to access government records. An officer for public information and the officer's agent may not ask why you want them. All government information is presumed to be available to the public. Certain exceptions may apply to the disclosure of the information. Governmental bodies shall promptly release requested information that is not confidential by law, either constitutional, statutory, or by judicial decision, or information for which an exception to disclosure has not been sought.

**Information requested:**

***Canyon ISD will provide name, sex, ethnicity, salary, title and dates of employment of employees and officers of the District. No other employee information will be provided .***

(include enough description and detail information to enable the district to accurately identify and locate the information requested)

---

---

---

*Canyon ISD requires prepayment of the \$15 fee for producing the information requested. Please mail or deliver your check to: Communications Department, Canyon ISD, PO Box 899, Canyon, TX 79015*

---

Name \_\_\_\_\_ Business Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**Specific information in data order requested (ex: name, address, etc.):**

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_

**Format will be ASCII Text Comma-Delimited**

**FILE WILL BE EMAILED TO PERSON MAKING REQUEST**

----- **FOR DISTRICT USE ONLY** -----

Approved \_\_\_\_\_ Date: \_\_\_\_\_

Information released by Canyon ISD \_\_\_\_\_ Date: \_\_\_\_\_